

Example 20

PROCEDURES FOR COMPLIANCE WITH RELEVANT ENVIRONMENTAL LEGISLATION AND REGULATIONS	Form 20 Completed by: <i>Jeff Miller</i> Date: <i>3/10/00</i>						
Prepare a procedure to periodically evaluate the company's compliance with relevant environmental legislation and regulations.							
<i>Fort Anywhere Motor Pool</i> <i>EMS Procedure #8: Compliance With Relevant Environmental Legislation And Regulations</i> <i>Issue Date: March 10, 1997</i>							
<u>I. Purpose</u> <i>To provide a standard procedure for periodically evaluating compliance with relevant environmental legislation and regulations.</i>							
<u>II. Definitions</u> <i>Legal Environmental Requirements -- Laws, regulations, permits, contracts, memorandums of agreement and consent orders applicable to the activities, products and services.</i> <i>Other Environmental Requirements -- Standard industry practices (ex., such as ANSI, ASTM, ASME, ACGIH, NIOSH, MILSPECs), company policies, consensus standards, voluntary codes of conduct (such as the chemical industry's Responsible Care program), voluntary environmental performance agreements with government agencies (ex., US EPA's Project XL), and/or environmental management principles (ex., the principles of the World Business Council for Sustainable Development) to which a company or facility subscribes.</i>							
<u>III. Supporting Documents</u> <table><thead><tr><th><u>Document Identification</u></th><th><u>Title</u></th></tr></thead><tbody><tr><td>Form 6</td><td><i>Environmental Aspects And Impacts</i></td></tr><tr><td>Form 8</td><td><i>Legal And Other Requirements</i></td></tr></tbody></table>		<u>Document Identification</u>	<u>Title</u>	Form 6	<i>Environmental Aspects And Impacts</i>	Form 8	<i>Legal And Other Requirements</i>
<u>Document Identification</u>	<u>Title</u>						
Form 6	<i>Environmental Aspects And Impacts</i>						
Form 8	<i>Legal And Other Requirements</i>						
<u>IV. Procedure</u> <ol style="list-style-type: none"><i>The EMS Coordinator will develop an environmental compliance checklist for regulated aspects and the company's relevant environmental legislation and regulations. Forms 6 and 8 will provide the information to assist with this checklist.</i><i>The EMS Coordinator will use the environmental compliance checklist once a year to evaluate the company's compliance with its regulated aspects and the company's relevant environmental legislation and regulations.</i><i>The EMS Coordinator will implement corrective action(s) for all non-compliance items identified during the environmental compliance audit.</i><i>If required, report non-compliance items, identified during the environmental compliance audit, to the appropriate federal, state, or local regulatory agency or agencies.</i>							