

Example 18

PROCEDURE FOR MONITORING SIGNIFICANT IMPACTS

Form 18

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Develop a procedure that enables your company to monitor and measure the key characteristics of its operations and activities that can have a significant impact on the environment.

Fort Anywhere Motor Pool

EMS Procedure #6: Monitoring Significant Impacts

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I. Purpose

To provide a standard procedure for monitoring and measuring the key characteristics of its operations that may have significant impacts on the environment, including: recording information to track performance, relevant operational controls and conformance with the company's objectives.

II. Definitions

***Action Plan** - A detailed implementation plan for an environmental objective and its targets.*

***Environmental Management Program** - an action plan or a series of action plans to achieve an environmental objective.*

***Environmental Objective** - A higher-level, overall environmental, health and safety goal, arising from the environmental policy, that an organization sets itself to achieve, and which is quantified where practicable.*

***Environmental Target** - A detailed performance requirement, quantified where practicable, applicable to the organization or parts thereof, that arises from the environmental, health and safety objectives and needs to be set and met in order to achieve those objectives.*

***Significant Impact** - any significant change (determined by company procedure or established criteria) to the environment, whether adverse or beneficial, wholly or partially resulting from an organization's activities, products, or services.*

***Target Leader** - person responsible for ensuring that a target is achieved within a specified time-frame.*

III. Supporting Documents

Document Identification

Form 12

Form 13

Form 15

Form 17

Title

Environmental Objectives

Objectives And Targets

Environmental Management Program

Monitoring And Measurement Of Significant Impacts

IV. Procedure

- 1. The target leader will establish and will be responsible for the monitoring and measurement program for his/her target on Form 17*
- 2. The EMS coordinator will establish and will be responsible for monitoring and measurement program for the significant impacts that do not have a respective target.*